**DNB: Invitation to the annual General Meeting of Shareholders of 2020**

On 28 Apr 2020, Dak Nong Book and Educational Equipment Joint Stock Company announced the invitation to the annual General Meeting of Shareholders of 2020 as follows:

To: Shareholders of Dak Nong Book and Educational Equipment Joint Stock Company

The Board of Directors of Dak Nong Book and Educational Equipment Joint Stock Company cordially invites shareholders to attend the Annual General Meeting of Shareholders of the Company in 2020 as follows:

1. Time: At 07:30, June 6, 2020

2. Location: At Meeting Hall of the Printing Enterprise (Address: No.17, Le Duan Street, Nghia Tan Ward, Gia Nghia City, Dak Nong)

3. Conditions for attending the Meeting:

- Being a shareholder of Dak Nong Book and Educational Equipment Joint Stock Company according to the list on record date of April 15, 2020

- Shareholders who do not directly attend the annual General Meeting of Shareholders may authorize other people to attend; the authorization is made in writing (according to the attached form)

4. Main contents of the Meeting:

- Report on the results of production and business activities in 2019 and the plan on production and business in 2020

- Board of Directors' report on management and operation results of the Board of Directors in 2019 and the 2020 Plan

- Report of the Supervisor Board on the results of production and business, the operation results of the Board of Directors, the Management Board of the Company in 2019 and the Plan for 2020

- Approve the Company's audited financial statements for the period of October 1, 2019 - December 31, 2019

- Approve the business results, profit distribution plan, dividend payment for 2019 and 2020 plan

- Approving the remuneration plan for the Board of Directors and the Supervisory Board in Quarter 4, 2019 and the Plan for remuneration payment to members of the Board of Directors and the Supervisory Board in 2020

- Approving the Proposal on criteria for selecting an auditing unit for the financial statement of 2020 and authorizing the Board of Directors to select a suitable audit unit

- Some other contents according to the agenda of the annual General Meeting of Shareholders

5. Register for attendance and comment about the contents of the Meeting:

Shareholders please send:

Confirmation of attendance (in case of direct attendance) and/ or power of attorney, enclosed with a copy of ID card/ Passport/ Business registration certificate of the authorizer (in case of authorization) before 16:00, June 1, 2020 to the Organizing Committee of the Annual General Meeting of Shareholders in 2020 of Dak Nong Book and Educational Equipment Joint Stock Company, in particular:

Department of Organization and Personnel, Dak Nong Book and Educational Equipment Joint Stock Company (Address: No.58 Quang Trung, Section 2, Nghia Tan ward, Gia Nghia District, Gia Lai)

Phone: (0261) 3.545872 Fax: (0261) 3.557899

6. Documents of the Meeting: We would like to enclose this Notice of meeting documents used at the Meeting, ask the Shareholders to study first and bring them to use at the Meeting. The documents include:

6.1 Hard copy documents sent to shareholders with the Notice of meeting:

a) Confirmation of attendance

b) Power of attorney to attend the Meeting

6.2 For the documents related to the Meeting, please visit the Company's website: [www.congtysachdaknong.com.vn](http://www.congtysachdaknong.com.vn)

a) Meeting agenda

b) Regulation on organizing the Annual General Meeting of Shareholders in 2020

c) Report on the business results of 2019 and the 2020 business plan

d) Board of Directors' reports on management and operation results of the Board of Directors in 2019 and the 2020 Plan

e) Report of the Supervisor Board on the results of production and business, the operation results of the Board of Directors, the Management Board of the Company in 2019 and the Plan for 2020

f) Statement on approval of the Company's audited financial statement for the period of October 1, 2019 - December 31, 2019

g) Statement on the approval of business results, profit distribution plan, dividend payment for 2019 and the Plan for 2020

h) Statement on approval for remuneration payment plan for the Board of Directors, the Supervisory Board in Q.4/ 2019 and the remuneration payment plan for the Board of Directors and the Supervisory Board of the Company in 2020

i) Proposal for selecting an auditing unit for the financial statement of 2020 and authorizing the Board of Directors to select a suitable auditor

k) Sample of voting card

l) Draft annual General Mandate 2020

m) Draft of Minutes of the Annual General Meeting of Shareholders in 2020

n) Other documents (if any)

6.3 Other documents will be delivered at the annual General Meeting of Shareholders, including:

a) The agenda of the annual General Meeting of Shareholders

b) Statement on approval of the Company's audited financial statement for the period of October 1, 2019 - December 31, 2019

c) Statement on approval for production and business results, profit distribution plan, dividend payment for 2019 and the 2020 plan

d) Statement on approval for the remuneration payment plan for the Board of Directors, the Supervisory Board in Quarter 4/2019 and the Plan for remuneration payment to the Board of Directors, the Supervisor Board in 2020

e) Statement on adoption of the proposal for selecting an audit unit for financial statement of 2020 and authorizing the Board of Directors to select the appropriate audit unit

f) Voting card

g) Other documents (if any)

The presence of shareholders will contribute to the success of the annual General Meeting of Shareholders